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# Hiralal Mazumdar Memorial College for Women

DAKSHINESWAR • KOLKATA - 700035

E-mail : hmmcw35@gmail.com

Website : www.hmmcollege.ac.in

Ref. No. ....

Date ...08/3/2019...

Date: 08.03.2019

## Duty Roster for Walk – in – Interview scheduled on 10.03.2019

1. Post wise schedule to be prepared
2. Coupons to be issued, following signature & verification of Photo ID – EPIC Card, Aadhar Card, Driving License, PAN Card, Passport, SC / ST / OBC-A / SC (E.C.) Certificates for Reserved Category Candidates (Not Less than SDO)
3. Verification -----→ Existing Casual Candidates will get 5 (Five) marks and to be given to the said candidates -----→ Post wise Bunching with Serial Number -----→ "verified" to be written on Coupon and on the Application and on the documents of the candidates.
4. Canteen of the college will remain open

### 5. Man Management:

(i) **Gate Management:** Shri Dibakanta Jha, Shri Pradipta Mukherjee, Dr. Indrajit Biswas, Mr. Hasanuzzaman Biswas, Dr. Prodip Das, Smt. Soma Das, Smt. Bandana Saha

### (ii) Coupon Issue:

**Table 1 (Post 1):** Dr. Dilip Panda

**Table 2 (Post 2):** Dr. Partha Pratim Pradhan

**Table 3 (Post 3):** Shri Aditya Subba

**Table 4 (Post 4):** Mr. Hasanuzzaman Biswas

**Table 5 (Post 5):** Dr. Rupa Sen

**Table 6 (Prior Applicants):** Shri Mriganka Narayan Das, Dr. Pritha Kundu

### (iii) Verification:

**Table 1 (Post 1):** Smt. Koyel Sengupta, Dr. Amrita Banerjee

**Table 2 (Post 2):** Dr. Keya Chattopadhyay, Dr. Prodip Das

**Table 3 (Post 3):** Dr. Anwarul Haque, Dr. Tamal Mondal

**Table 4 (Post 4):** Dr. Dipanwita Ghosh, Dr. Sujata Mukhopadhyay, Shri Pradipta

Mukherjee

**Table 5 (Post 5):** Dr. Lipika Mullick, Dr. Sreyasi Ghosh, Dr. Indrajit Biswas, Shri

Moloy Banerjee

### 6. Places:

Sitting Arrangements for Candidates: Room No: 318 and 218

Coupon Issue: Veranda

Document Verification: Room No-116

Dr. Soma Ghosh

Principal & Secretary

Principal & Secretary

Hiralal Mazumdar Memorial College

For Women

Dakshineswar, Kolkata – 700 035