



HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESWAR, KOLKATA -7000 035

Website: - www.hmmcollege.org,

E-mail: hmmcw35@gmail.com

Phone No. – 033-25444520/033-2564-5148

NIT NO-: 2365/HMMC/e-TENDER/18-19/NIT01

Date: 13.07.2018

NOTICE INVITING e-TENDER

Tender notice for Construction of Three Storied New Building in Hiralal Mazumdar Memorial College For Women, Dakshineswar, situated at Jadunath Sarbabhouma Lane, Dakshineswar, Kolkata – 700035.

The Principal & Secretary, Hiralal Mazumdar Memorial College For Women, Dakshineswar, Kolkata – 700035, invites e-tender for the work(s) detailed in the table below. (Submission of Bid through online)

Sl. No.	Name of the Work	Estimate of Amount (Rs.)	Earnest Money (Rs.)	Cost of documents for Tender Agreement (Rs.)	Period of Competition	Eligibility of Contractor	Remarks
1	2	3	4	5	6	7	8
1	Proposed construction of a three storied New Building at Hiralal Mazumdar Memorial College, Kolkata - 700035	Rs. 34,000,00.00	2 % of Estimate Amount	NIL	180 days	All bonafide outsider having requisite credentials as per this NIT	Cement/steel/bitumen/other necessary items to be supplied by the agency

1. In the event of e-filling, intending bidder may download the tender documents from the website: www.wbtenders.gov.in Both Technical Bid and Financial Bid are to be submitted concurrently duly signed digitally in the said website.
2. The Financial Offer of the Prospective tenderer will be considered only if the tenderer qualifies in the Technical Bid. The decision of the Principal & Secretary, Hiralal Mazumdar Memorial College For Women, Kolkata – 700035, will be final and binding



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on all concerned and no challenge against such decision will be entertained. The list of qualified bidders will be displayed in the website on the scheduled date and time.

3. Running payment for the said work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is at least 30% of the tendered amount.
4. Bids shall remain valid for a period not less than 180 (One Hundred Eighty) days after the dead line date for Financial Bid submission.

5. A. DATE AND TIME SCHEDULE:-

Sl. No.	Particulars	Date & Time
1	Date of uploading of N. I. T Documents (Online) (Publishing Date)	14.07.2018 10:00 A. M.
2	Documents download start date (Online)	14.07.2018 11:00 A.M.
3	Bid proposal submission start date (Online)	14.07.2018 12:00 Noon
4	Bid proposal submission closing / end date	27.07.2018 up to 02:00 P.M.
5	Date and Time of opening of technical proposal (Online)	30.07.2018 from 11.00 A.M.
6	Date of uploading list for Technically Qualified Bidder (Online)	After evaluation of Technical Bid
7	Date & Place for opening of Financial Proposal (Online)	To be notified later on

NOTE: If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.

B. Bid Opening Place: Hiralal Mazumdar Memorial College For Women at Jadunath Sarbabhouma Lane, Dakshineswar, Kolkata – 700035.

6. Credential:

A. For first call of NIT:

- i. Intending tenderers should produce credentials of a similar nature of completed work of the minimum values of 60% of the estimated amount in a single work put to tender during 5(five) years prior to the date of issue of the tender notice, or,
- ii. Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 50% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender motive, or,



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- iii. Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (1) above,
- iv. Incase of running works only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it would be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.
7. **Earnest Money:** The Amount of Earnest Money is to be paid in favour of college through online / NEFT / RTGS.
Bidder should upload their NEFT / RTGS Challan copy.
8. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the Bid and entering into contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site shall be at his own expense.
9. The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Tender Inviting authority reserves the right to reject any or all the application(s) for purchasing Bid Documents and / or to accept or reject any or all the offer(s) without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
10. **Refund of Security Deposit:**
If the contractor or his workmen or servant or authorized representatives shall break, deface, injure or destroy any part of the building, in which they may be working or any building, road, road curbs, fence, enclosure, water pipes, cables, drains, electric or telephones posts or wires tress, grass or grassland or cultivated ground contiguous to the premises on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause, whatsoever or any imperfections become apparent in it at any time whether during its execution or within a period of three months or one year or three years or five years, as the case may be (depending upon the nature of the work as described in the explanation appended hereto) hereinafter referred to as the Defect Liability Period, from the actual date of completion of work as per completion certificate issued by the Principal of the college, the contractor shall make the same good at his own expense, or in default, the Principal may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the Principal & Secretary of the college shall be final and binding on all concerned) from any sums, whether under



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this contract or otherwise, that may be done, or at any time thereafter become due to contractor from the college or from his security deposit, either full, or of a sufficient portion therefore and if the cost, in the opinion of the Principal & Secretary of the college (which opinion shall be final and conclusive against the contractor), of making such damage or imperfection good shall exceed the amount of such security deposit and / or such sum, it shall be lawful for the College to recover the excess cost from the contractor in accordance with the procedure prescribed by any law for the time being in force.

Provided further that the Principal & secretary of the college shall pass the “Final Bill” and certify thereon, within a period of thirty days with effect from the date of submission of the final bill in acceptable form from the contractor, the amount payable to the contractor under this contract and shall also issue a separate completion certificate mentioning the actual date of completion of the work to the contractor within the said period of thirty Days. The certificate of the Principal & Secretary of the college whether in respect of the amount payable to the contractor against the “Final Bill” or in respect of completion of work shall be final and conclusive against the contractor.

- a) For work with three years Defect Liability Period:
- i) Full security deposit shall be refunded to the contractor on expiry of three years from the actual date of completion of the work.
 - ii) For work with three year Defect Liability Period
 - ❖ 30% of the security deposit shall be refunded to the contractor on expiry of two years from the actual date of the completion of the work.
 - ❖ The balance 70% of the security deposit shall be refunded to the contractor on expiry of three years from the actual date of completion of the work.
- The security deposit may be refunded to the satisfaction of the satisfaction of the Engineer-in Chief against submission of Bank Guarantee by the contractor for the completed works as per the notification No.2365/HMMMC/e-TENDER/2018-19/NIT01dt.13/7/18
 - No interest would be paid on the performance Security Deposit.
 - The intending tenderers are required to quote the rate online only.
 - The tender inviting authority reserves to right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
 - In case of any objection regarding disqualification/acceptation of any Agency that should be lodged to the tender inviting authority within 1 day from the date of publication of the



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list of qualified agencies and beyond that time schedule no objection will be entertained and there by decision of the tender inviting authority is final without assigning any reason thereof.

- Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential(s) and /or other document(s) of the lowest tender. After verification ,if it is found that the document(s) submission by the lowest tender is/are either manufactured or false, the work order will not be issued in favour of the said Tenderer and penal action will be taken as per existing Govt. norms.
- With whom the acceptance of the tender vest: PRINCIPAL,Hiralal Mazumdar
Memorial College For Women.
- Eligibility criteria for participation in the Tender :- Intending tenderers are required to submit online following documents :-

Non-Statutory Documents:

PAN Card, IT (THREE YEARS) at least upto A.Y. 2017-18

GST Registration certificate.

Valid Trade license from respective Municipality/Panchayet etc.(for the F.Y-2018-19)

Either P.Tax Challan or P.T.P.C. (for the F.Y-2018-19)

Registered Partnership Deed and Registered Power of attorney (in case of Partnership firmas per

Credential as stated in Cl. 6 of this NIT.

- The accepting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tenders.
- GST shall be as per Govt. Rule.
- Power of Attorney holders are not allowed to sing Tender Documents unless otherwise approved by Government.
- All corrigendum related to this NIT should be uploaded by bidders failing which the bidder will be technically disqualified.

Statutory Documents:-

- NIT should be properly uploaded and Digitally Signed **after duly filling up all the documents as stated in the NIT.**



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- Adequate safety and welfare measures must be provided to the labourers by the contractor as per existing law.
 - Payment of the contractors will be made as per the availability of fund
 - All types of machineries for surveying and allied works are to be arranged by the contractor at his own cost and responsibility.
 - The agency executing the work shall extend a service guarantee for a period of eight years for exposed APP surface. The format of service guaranty is to be attached as part of the Agreement.
 - The agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the Engineer-in Charge at his own cost for a period “Security Period” from the date of completion of the work. If any defect/damage is found during the period as mentioned above, contractor shall repair the same at his own cost. Failure to do so, penal action against the Agency will be imposed by the College as deem fit. The Agency will have to quote his rate considering the above aspect. Also the Prospective Tenderers shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work and a security period from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge may be considered towards release of “security deposit.”
 - **Precautions during works:** The contractor shall carefully execute the work/without disturbing or damaging public or underground of overhead service utilizers viz: Telephones, Gas/Water Pipes, Sewers, Electricity etc. In case of disturbances of service utilities is found unavoidable, the matter should immediately be brought to the notice of the Principal of the college and necessary precautionary measures as would be directed by the Principal of the college shall be carried out at the cost and expenses of the contractor. If the service utilities are damaged or disturbed in any way by the contractor during execution of the work, the cost of rectification or restoration of damaged as would be fixed by the Principal of the college will be recovered from the contractor.
 - The contractor shall not ordinarily be allowed to execute the work at night. The contractor may, however, have to execute the work at night, if instructed by the Principal. For true technical or emergent reasons the work may require to be executed during the night after obtaining necessary permission and instruction of the Principal. In that case the contractor shall have to arrange for separate set of labour with sufficient and satisfactory lighting arrangement for the night work. No extra payment whatever in this respect will be made to the contractor.



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- The contractor can search & download NIT & Tender Documents electronically from computer from the website (i.e. www.wbtenders.gov.in). This is the only mode of collection of Tender Documents.
 - **General process for submission of Tenders:-** Tenders are to be submitted through online to the website, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).
 - **Opening of Technical proposal:** - Technical proposals will be opened by tender inviting authority and his authorized representative electronically from the stated website using their Digital Signature Certificate. Intending tenderers may remain present if they so desire.
 - While evaluation the tender evaluation committee (i.e. Tender & Purchase Sub-Committee of the College) may summon the Tenderers & seek clarification/information or additional documents or originally hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.
 - **The financial proposal** should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The bidder is to quote the rate (Offering Above/ Below) online through Computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded Digitally Signed by the contractor.
 - **Rejection of bid:-** The Authority reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employers action.

N.B. : The Bidder who's Bid has been accepted will be notified by the Tender inviting & Accepting Authority by Acceptance letter/Letter of Acceptance.