

HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESWAR, KOLKATA-700 035

Phone Number: 033-2564-5148/ 033-2544-2632.

Fax Number: 033-2544-4520

Email ID: hmmcw35@gmail.com. Website: www.hmmcollege.ac.in

NIQ No..HMMCW/RUSA/NIQ/18-19/0004

Date: 13.12.2018

NOTICE INVITING e-TENDER (FIRST CALL)

Tender notice for Supply of Laboratory Equipments in HiralalMazumdar Memorial College For Women, Dakshineswar, situated at JadunathSarbabhouma Lane, Dakshineswar, Kolkata – 700035.)

The Principal & Secretary, HiralalMazumdar Memorial College For Women, Dakshineswar, Kolkata – 700035, invites e-tender for the work(s) detailed in the table below. (Submission of Bid through online)

Sl. No.	Name of the Work	Estimate of Amount (Rs.)	Earnest Money (Rs.)	Cost of documents for Tender Agreement (Rs.)	Period of Completion	Eligibility of Contractor	Remarks
1	2	3	4	5	6	7	8
1	Supply for Laboratory Equipments (RUSA)	NILL	5,000/- Earnest money will be refunded after completion of the work subject to satisfaction of the college authority. If the total quote is above 2 lakh 50 thousand then 2 % of the residual quote amt is to be deposited by DD to college office. This is applicable only for the lowest bidder.	NIL	30 days	All bonafide outsider having requisite credentials as per cl. No. 6 of this NIQ	

1. In the event of e-filling, intending bidder may download the tender documents from the website: www.wbtenders.gov.in. Both Technical Bid and Financial Bid are to be submitted concurrently duly signed digitally in the said website.

2. The Financial Offer of the Prospective tenderer will be considered only if the tenderer qualifies in the Technical Bid. The decision of the Principal & Secretary, Hiralal Mazumdar Memorial College For Women, Kolkata – 700035, will be final and binding on all concerned and no challenge against such decision will be entertained. The list of qualified bidders will be displayed in the website on the scheduled date and time.

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3. Running payment for the said work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is at least 30% of the tendered amount.

4. Bids shall remain valid for a period not less than 30 (Thirty) days after the dead line date for Financial Bid submission.

5. A. DATE AND TIME SCHEDULE:-

Sl. No.	Particulars	Date & Time
1	Date of uploading of N. I. T Documents (Online) (Publishing Date)	13.12.2018 05:00 P. M.
2	Documents download start date (Online)	13.12.2018 05:00 P. M.
3	Bid proposal submission start date (Online)	13.12.2018 05:00 P. M.
4	Bid proposal submission closing / end date	31.12.2018 up to 05:00 P.M.
5	Date and Time of opening of technical proposal (Online)	03.01.2019 from 10.00 A.M.
6	Date of uploading list for Technically Qualified Bidder (Online)	After evaluation of Technical Bid
7	Date & Place for opening of Financial Proposal (Online)	To be notified later on

NOTE: If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.

B. Bid Opening Place: HiralalMazumdar Memorial College For Women at Jadunath Sarbabhouma Lane, Dakshineswar, Kolkata – 700035.

6. Credential:

A. For first call of NIQ:

- Intending tenderers should produce credentials of a similar nature of completed work of the minimum values of 50% of the estimated amount in a single work put to tender during 5(five) years prior to the date of issue of the tender notice, or,
- Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender motive, or,
- Intending tenderers should produce credentials of one single running work of

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similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (1) above,

iv. In case of running works only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it would be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

7. Earnest Money: The Amount of Earnest Money is to be paid in favour of college through online / NEFT / RTGS.

Bidder should upload their NEFT / RTGS Challan copy.

8. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site shall be at his own expense.

9. The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Tender Inviting authority reserves the right to reject any or all the application(s) for purchasing Bid Documents and / or to accept or reject any or all the offer(s) without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

10. Refund of Security Deposit:

a) If the contractor or his workmen or servant or authorized representatives shall break, deface, injure or destroy any part of the building, in which they may be working or any building, road, road curbs, fence, enclosure, water pipes, cables, drains, electric or telephones posts or wires, grass or grassland or cultivated ground contiguous to the premises on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause, whatsoever or any imperfections become apparent in it at any time whether during its **installation** or within a period of three months or one year or three years or five years, as the case may be (depending upon the nature of the **equivalents term and condition** as described in the explanation appended hereto) hereinafter referred to as the Defect Liability Period, from the actual date of completion or work as per completion/verification certificate

issued by the Principal of the College, the vendor shall compensate the same good at his own expense. (The certificate of the Principal & Secretary of the college shall be final and binding on all concerned)

contract or otherwise, that may be done, or at any time thereafter become due to

It any damage caused by the supplier/vendor/ /authorized representatives, during supply installation of the instalment.

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Quotation must accompany detail verification / Configuration Board. Quality assurance would be our prime concern. Service/ Maintenance for a considerable period of time would be a preferable condition. Decision in his respect lies with the college authority.

Provided further that the Principal & secretary of the college shall pass the "Final Bill" and certify thereon, within a period of thirty days with effect from the date of submission of the final bill in acceptable form from the contractor, the amount payable to the contractor under this contract and shall also issue a separate completion certificate mentioning the actual date of completion of the work to the contractor within the said period of thirty Days. The certificate of the Principal & Secretary of the college whether in respect of the amount payable to the contractor against the "Final Bill" or in respect of completion of work shall be final and conclusive against the contractor.

Earnest money will be refunded after completion of the work subject to satisfaction of the college authority. If the authority. If the total quote is above 2 lakh 50 thousand then 2 % of the residual quote amt is to be deposited by DD to college office. This is applicable only for the lowest bidder.

- The intending tenderers are required to quote the rate online only.
- The tender inviting authority reserves to right to cancel the N.I.T/NIQ due to unavoidable circumstances and no claim in this respect will be entertained.
- In case of any objection regarding disqualification/acceptation of any Agency that should be lodged to the tender inviting authority within 1 day from the date of publication of the list of qualified agencies and beyond that time schedule no objection will be entertained and there by decision of the tender inviting authority is final without assigning any reason thereof.
- Before issuance of the **WORK ORDER** ,the tender inviting authority may verify the credential(s) and /or other document(s) of the lowest tender. After verification ,if it is found that the document(s) submission by the lowest tender is/are either manufactured or

false, the work order will not be issued in favour of the said Tenderer and penal action will be taken as per existing Govt. norms.

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- With whom the acceptance of the tender vest: PRINCIPAL, Hiralal Mazumdar Memorial College For Women.
- Eligibility criteria for participation in the Tender :- Intending tenderers are required to submit online following documents :-

Non-Statutory Documents:

PAN Card, ITR, P/L, B/L (Three years) at least upto A.Y. 2017-18

GST Registration certificate.

Valid Trade license from respective Municipality/Panchayet etc. (for the F.Y-2018-19)

Either P.Tax Challan or P.T.P.C (for the F.Y-2018-19)

Registered Partnership Deed and Registered Power of attorney (in case of Partnership firms per

Credential as stated in Cl. 6 of this NIQ/NIQ.

- The accepting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tenders.
- GST shall be as per Govt. Rule.
- Power of Attorney holders are not allowed to sign Tender Documents unless otherwise approved by Government.
- All corrigendum related to this NIQ should be uploaded by bidders failing which the bidder will be technically disqualified.

Statutory Documents:-

- NIQ should be properly uploaded and Digitally Signed **after duly filling up all the documents as stated in the NIQ.**
- Adequate safety and welfare measures must be provided to the labourers by the contractor as per existing law.
- Payment of the contractors will be made as per the availability of fund ?
- All types of machineries for surveying and allied works are to be arranged by the worker at his own cost and responsibility.

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- The agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the Engineer-in Charge at his own cost for a period “Security Period” from the date of completion of the work. If any defect/damage is found during the period as mentioned above, supplier shall repair the same at his own cost. Failure to do so, penal action against the Agency will be imposed by the College as deem fit. The Agency will have to quote his rate considering the above aspect. Also the Prospective Tenderers shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work and a security period from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge may be considered towards release of “security deposit.”
- **Precautions during works:** The bidder shall carefully execute the work/without disturbing or damaging public or underground or overhead service utilizers viz: Telephones, Gas/Water Pipes, Sewers, Electricity etc. In case of disturbances of service utilities is found unavoidable, the matter should immediately be brought to the notice of the Principal of the college and necessary precautionary measures as would be directed by the Principal of the college shall be carried out at the cost and expenses of the supplier. If the service utilities are damaged or disturbed in any way by the contractor during execution of the work, the cost of rectification or restoration of damaged as would be fixed by the Principal of the college will be recovered from the contractor.
- The supplier shall not ordinarily be allowed to execute the work at night. The supplier may, however, have to execute the work at night, if instructed by the Principal. For true technical or emergent reasons the work may require to be executed during the night after obtaining necessary permission and instruction of the Principal. In that case the supplier shall have to arrange for separate set of labour with sufficient and satisfactory lighting arrangement for the night work. No extra payment whatever in this respect will be made to the contractor.
- The bidder can search & download NIQ & Tender Documents electronically from the website (i.e. www.wbtenders.gov.in). This is the only mode of collection of Tender Documents.
- **General process for submission of Tenders:-** Tenders are to be submitted through online to the website, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).
- **Opening of Technical proposal:** - Technical proposals will be opened by tender inviting authority and his authorized representative electronically from the stated website using

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their Digital Signature Certificate. Intending tenderers may remain present if they so desire.

- While evaluation the tender evaluation committee (i.e. Tender & Purchase Sub-Committee of the College) may summon the Tenderers & seek clarification/information or additional documents or originally hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.
 - **The financial proposal** should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The bidder is to quote the rate (Offering Above/ Below) online through Computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded Digitally Signed by the contractor.
 - **Rejection of bid:-**The Authority reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employers action.
- N.B. :** The Bidder who's Bid has been accepted will be notified by the Tender inviting & Accepting Authority by Acceptance letter/Letter of Acceptance.