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# HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESWAR • KOLKATA - 700 035

Re-accredited by NAAC with A+ Grade (3rd Cycle) 2023

E-mail : hmmcw35@gmail.com / Website : www.hmmcollege.ac.in

Ref. No. ....

Date 24/04/2025



## Notice

This is to inform all teachers that any requirement involving purchases or financial matters must be submitted through a Requirement Slip available in the College Office.

The slip must be duly filled and submitted for the Principal's approval. Only after receiving the necessary approval will the requirement be processed and fulfilled.

All concerned are requested to comply with this procedure.

*Soma Ghosh*  
for principal

Dr. Soma Ghosh 24.04.25  
Principal

Principal  
Hiralal Mazumdar Memorial College  
For Women  
Dakshineswar, Kolkata-700 035

