



Hiralal Mazumdar Memorial College For Women

DAKSHINESWAR • KOLKATA - 700 035

Re-Accredited by NAAC with B++ GRADE

E-MAIL: hmmcw35@gmail.com / WEBSITE: www.hmmcollege.ac.in

Ref.No.....

Date.....



Date: 06.06.2019

NOTICE

In reference to the Memo No. ED – 738 / 2019 dated 27.05.2019, it is notified for information for the CWTT (Govt. Approved), PTT (Govt. Approved) and Guest Teachers who have not submitted the following documents till date, are hereby informed that the **last date** for submission of following documents is **08. 06. 2019 (12:00 Noon)**.

All the aforesaid teachers are requested to submit their respective CV along with self attested copies of the **all relevant supporting documents** including the following documents to Shri Mriganka Narayan Das, Assistant Professor, Dept. of Education and Smt. Kamalika Das Majumdar, Management Supported Teaching Staff (Guest Teacher) in Dept. of Sociology, **strictly by 08.06.2019 (within 12:00 Noon)**.

1. Self Attested Copy of Mark Sheet of Master Degree
2. Self Attested Copy of Certificate of Highest Qualification
3. Self Attested Copy of Certificate of NET / SET
4. Self Attested copy of Appointment Letter
5. Self Attested copy of Joining report
6. Self Attested copy of Aadhar card
7. Self Attested copy of Class 10th Standard Admit Card

The heads of all departments are requested to inform respective Management Supported Teaching Staff (Guest Teachers) of their departments in this respect.

All concerned are requested to note and act accordingly.

By Order

Dr. Soma Ghosh

Principal & Secretary

Principal & Secretary
Hiralal Mazumdar Memorial College

For Women

Dakshineswar, Kolkata – 700 035