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Hiralal Mazumdar Memorial College For Women

DAKSHINESWAR • KOLKATA - 700 035

Re- Accredited by NAAC with B++ GRADE

E-MAIL : hmmcw35@gmail.com / WEBSITE : www.hmmcollege.ac.in

Ref.No.....

Date.....




Date: 19/05/2022

Notice

In view of the preparation for the NAAC and as per the recommendation of the Academic Sub-committee all HoD and In-charge of the Departments are hereby requested to submit the following documents, from A/Y 2016-17 to A/Y 2021-22, to the undersigned by 30/06/2022, positively.

1. Academic Calendars, Plan and ATR
2. Academic Monitor
3. Routine
4. Attendance Register
5. Class records
6. Seminar Library details (Student access etc.)
7. Individual performance report
8. Students achievements
9. Students Project report
10. Results of Students
11. Students Progression (Higher Education, Job etc.)
12. CO, PO, PSO
13. Department Event report
14. Meeting minutes book

All concerned is requested to note and act accordingly.


19/05/2022

Dr. Soma Ghosh
Principal & Secretary
Hiralal Mazumdar Memorial College
For Women
Dakshineswar, Kolkata-700 035