

# Plan of Action & Action Taken Report:

SESSION	SL. NO.	ACADEMIC PLAN	ACTION TAKEN REPORT
<b>2017- 2018</b>	1.	Conduct remedial, tutorial class	Department has conducted a number of remedial and tutorial classes for the progression of slow learners.
	2.	Parent- Teachers' Meeting	A Parent- Teachers Meeting has been arranged with the parents of Part I Honours students on 1 <sup>st</sup> October 2017 and Part II Honours and General students on 10 <sup>th</sup> January 2018.
	3.	Excursion	The excursion has been conducted with the students of GEOA Part II, Part III and GEOG Part II on and from 25/2/2018 to 2/3/2018.
	4.	Extension Lecture	An extension lecture program has been conducted for the benefit of students on 15/9/2017, the resource person was Dr Ajit Kumar Sil, Associate Professor of Bhairab Ganguly College.
	5.	Conduct examination	Department has conducted several class tests and preparatory test exams for Honours students and University Exam of practical papers for general students.

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SESSION	SL. NO.	ACADEMIC PLAN	ACTION TAKEN REPORT
<b>2018-2019</b>	1	Conduct remedial, tutorial class	Department has conducted a number of remedial and tutorial classes for the progression of slow learners.
	2	Parent-Teachers' meeting	A Parent- Teacher's Meeting has been held on 10/4/2019 with the parents of 1 <sup>st</sup> year Honours students.
	3	Extension Lecture	An extension lecture program has been conducted for the benefit of students on 3/6/18 the resource person was Dr. Iqbal Sultan, Assistant Professor of Gokhale Memorial College
	4	Excursion	An excursion has been conducted with the students of Part II Honours and General to Vizag and Araku Valley in January 2019 and 2 days excursion at GSI on 19/9/ 2018 and 28/9/2018 and again on 4/3/2019.

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SESSION	SL. NO.	ACADEMIC PLAN	ACTION TAKEN REPORT
<b>2019-2020</b>	1.	Starting online class	During the pandemic situations department has initiated online classes to run the departmental teaching-learning process smoothly.
	2.	Conduct examination	Department has conducted three internal exams for the students of CBCS a number of class tests and preparatory test exam for other Honours students and a University Exam of practical paper for general students.
	3.	Conduct remedial, tutorial class	Department has conducted a number of remedial and tutorial classes for the progression of slow learners.
	4.	Parent- teachers' meeting	A Parent- Teachers' Meeting has been held on 25/11/2019 with the parents of Semester III.
	5.	Webinar	Department has arranged 2 webinars on 17 <sup>th</sup> June and 23 <sup>rd</sup> June, 2020 through online mode.
	6.	Excursion	An excursion has been conducted with the students of Semester IV Honours Lava and Rishop on and from 25 <sup>th</sup> February, 2020 to 1 <sup>st</sup> March, 2020.
	7.	Starting of Mentoring Class	Total students of Geography Honours have been divided into some mentoring groups. One faculty has been assigned as the Mentor for each group. On that account, a short visit has been arranged at the Kolkata Book fair with the students of Semester IV.

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SESSION	SL. NO.	ACADEMIC PLAN	ACTION TAKEN REPORT
<b>2020-2021</b>	1.	Continuation online class	During pandemic situation department has continued online classes to run the uninterrupted teaching-learning process.
	2.	Conduct examination	Department has conducted a number of internal exams for the students of CBCS and University Exam of practical paper for general students.
	3.	Conduct remedial, tutorial class	Department has conducted a number of remedial and tutorial classes for the progression of slow learners.
	4.	Continuation of Mentoring Class	During lockdown period department has run mentoring classes to provide the students' academic and psychological support.
	5.	Webinar/ Extension Lecture	Department has arranged 2 webinars on 3rd October, 2020 and 27 <sup>th</sup> December, 2021. Department has also arranged an extension lecture on 22 <sup>nd</sup> April, 2021.
	6.	Departmental Project	A project proposal on Floriculturists at Khirai, West Bengal Has been submitted to the College authority and approved.

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SESSION	SL. NO.	ACADEMIC PLAN	ACTION TAKEN REPORT
<b>2021- 2022</b>	1.	Continuation online and offline class	Department has conducted online classes up to 16 <sup>th</sup> November and then resume offline classes as per the instruction of the higher authority.
	2.	Conduct remedial, tutorial class	Department has conducted a number of remedial and tutorial classes for the progression of slow learners and advanced learners.
	3.	Celebration of Geographically significant day and Virtual Competitions	Department has arranged a no. of virtual competitions like Geo- Photography Contest, Poster making competition, and Online craft-making competitions to observe World Photography Day, World Earth Day, and World Environmental Day.
	4.	Web- talk/ Workshop/ Seminar/ Webinar	Department has arranged a popular web- talk on 2 <sup>nd</sup> October 2021, a Workshop on 27 <sup>th</sup> December 2021, a Seminar on 14 <sup>th</sup> June 2022, and Webinar on 28 <sup>th</sup> June 2022.
	5.	Online Excursion	Department has conducted local excursions through Google Earth software.
	6.	Continuation of Mentoring Class	Department has run mentoring classes to provide the students with academic and psychological support.
	7.	Submission of Departmental Project	The project, titled "A Quest into the Lives and livelihood of Floriculturist: A Case Study on Khirai, East Medinipur, West Bengal", investigated by the faculties of the Department of Geography has been submitted successfully on 16/3/2022.
	8.	Launching of Journal	A journal, titled "Bhugol O Biswaparibesh" has been launched successfully on 12/05/2022.



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**2022- 2023**

SESSION	SL. NO.	ACADEMIC PLAN	ACTION TAKEN REPORT
	1.	Conduct remedial, tutorial class	The department has conducted a number of remedial and tutorial classes for the progression of slow learners and advanced learners.
	2.	Celebration of Geographically significant days	The department has arranged PowerPoint Presentation contest, poster contest, essay writing contest etc to make the World Ozone Day, World Soil Day, World Earth Day, World Meteorological; Day and World Environmental day.
	3.	Web- talk/ Workshop/ Seminar/ Webinar	The department has successfully arranged an extension lecture on 20/01/2023 and a workshop on 15/05/2023
	4.	Excursion	The department has conducted 5 days excursions at Kalimpong with the students of semester V. The Journey commenced on 15/11/2022.
	5.	Continuation of Mentoring Class	The department has run mentoring classes to provide the students with academic and psychological support.
	6.	Conduct remedial, tutorial class	The department has conducted a number of remedial and tutorial classes for the progression of slow learners and advanced learners.
	7.	Celebration of Geographically significant days	The department has arranged PowerPoint Presentation contest, poster contest, essay writing contest etc to make the World Ozone Day, World Soil Day, World Earth Day, World Meteorological; Day and World Environmental day.
	8	Web- talk/	The department has successfully arranged an extension lecture on