

Phone No: (033) 2564-5148 / 2544-2632
(033) 2544-4520



HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESWAR • KOLKATA - 700 035

Re-accredited by NAAC with A+ Grade (3rd Cycle) 2023

E-mail : hmmcw35@gmail.com / Website : www.hmmcollege.ac.in

Notice

No.

Date

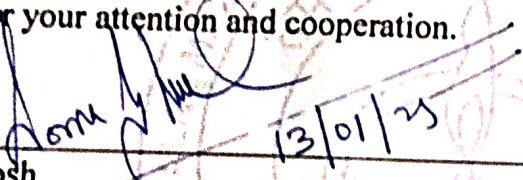
Subject: Examination Invigilation Duty Intent

This is to inform all teaching staff (Substantive, SACT – I & II) that invigilation duties for examinations conducted by West Bengal State University, NSOU, and IGNOU, including those scheduled on Sundays and holidays (except in cases of emergency), will be organized as per norms whenever the university selects our college as one of the examination centres.

To facilitate the process, all teachers are requested to indicate their willingness for invigilation duties by ticking their preference in the format attached herewith. If there is any unwillingness for any specific examination, kindly specify this in the Remarks column in the provided format.

Your cooperation is essential to ensure the smooth conduct of these examinations.

Thank you for your attention and cooperation.


13/01/25

Dr. Soma Ghosh
Principal

Principal
Hiralal Mazumdar Memorial College
For Women
Dakshineswar, Kolkata-700 035

