



HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESWAR • KOLKATA - 700 035

Re-accredited by NAAC with A+ Grade (3rd Cycle) 2023

E-mail : hmmcw35@gmail.com / Website : www.hmmcollege.ac.in



Ref. No.

Date

Notice

Subject: Submission of Departmental and Individual Performance Reports & Academic Audit

This is to inform all Academic Sub-Committee conveners that you are directed to place the following reports by the stipulated date:

1. Departmental Report
2. Individual Performance Report

Both reports must be duly verified by the Academic Sub-Committee and submitted positively by **07th January, 2024**.

Additionally, you are requested to arrange for the **Academic Audit** for the session 2023-2024. The audit process must be completed by **31st January, 2024**, including university audit.

Your cooperation in adhering to these timelines is highly appreciated.

Thank you.

SBM
13/1/24

Dr. Soma Ghosh
Principal

Principal

Hiralal Mazumdar Memorial College
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Dakshineswar, Kolkata-700 035