



Phone No: (033) 2564-5148 / 2544-2632
(033) 2544-4520

HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESWAR • KOLKATA - 700 035

Re-accredited by NAAC with A+ Grade (3rd Cycle) 2023

E-mail : hmmcw35@gmail.com / Website : www.hmmcollege.ac.in

Ref. No.



Date 13/04/2025

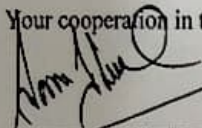
NOTICE

All staff members are hereby informed that for any kind of Xerox or printout from the college office, a requisition slip must be submitted in advance to the office (at least one day before the requirement).

In case of urgent requirements, prior permission must be obtained from the Principal, and the permission letter must be attached with the requisition slip while submitting to the office.

This procedure must be strictly followed with immediate effect to ensure proper documentation and smooth functioning.

Your cooperation in this regard is highly appreciated.


Dr. Soma Ghosh
Principal

Hiralal Mazumdar Memorial College
For Women
Dakshineswar, Kolkata-700 035

